



COUNCIL AGENDA

Monday, January 4, 2021 - 7:00 pm
Waynesville Municipal Building

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgements)
- IV. Disposition of Minutes of Previous Meetings
 - Special Meeting of Council December 21, 2020 at 6:00 p.m.
 - December 21, 2020 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed each speaker unless more time is requested and approved by a majority of council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Finance Director's Report
 - Police Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

Second Reading of Ordinances and Resolutions:

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

January 19, 2021 at 7:00 pm

Upcoming Meetings and Events:

Public Works Committee Meeting, January 4th, 2021 @ 6:00 p.m.

Finance Meeting, January 21, 2021 @ 5:00 p.m.

January 4, 2021 Zoom Meeting:

To connect by phone –

Step 1) Call (253) 215-8782 before the start of the meeting

Step 2) It will request a meeting ID: **845 8909 9937** and Passcode: **345734**

To connect by internet –

Step 1) Go to www.zoom.com

Step 2) Meeting ID: **845 8909 9937**

Passcode: **345734**

Waynesville Minutes to Special Meeting

Monday, December 21, 2020 6pm

Meeting was called to order at 6:03pm.

Roll call: Mayor Isaacs, Joette Dedden, Chris Colvin, Brian Blankenship, Troy Lauffer. Absent: Connie Miller, Zack Gallagher.

Motion to excuse Miller and Gallagher – 1st Dedden; 2nd Blankenship. 5 yeas.

Motion by Dedden to go into executive session to discuss the employment of public officials. 2nd – Colvin. 5 yeas. 6:04pm

Roll Call upon returning: All 5 present. 6:38pm

Motion to adjourn at 6:38pm 1st – Dedden; 2nd – Colvin. 5 yeas.

**Village of Waynesville
Council Meeting Minutes
December 21, 2020 at 7:00 p.m.**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, December 21, 2020. Due to Covid-19, this meeting was a teleconference using Zoom which is allowable by Ohio SB 365.

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Mayor Isaacs called the meeting to order at 7:00 p.m. and asked Mr. Colvin to lead Council in the Pledge of Allegiance.

Mr. Blankenship led in a moment of prayer at Mayor Isaacs's request.

Mayor Acknowledgements

Wished everyone a very Merry Christmas and a Happy New Year.

Disposition of Previous Minutes

Mr. Colvin made a motion to accept the December 7, 2020 minutes as written and Mrs. Miller seconded the motion.

Motion – Colvin
Second – Miller

Roll Call – 7 yeas

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Public Recognition

None

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Old Business

At this time, Ms. Dedden stated that her and Mr. Gallagher had discussed the nominations for the upcoming Council member appointments for 2021. They agreed that it takes about two years to become well acquainted and learn how everything works. Therefore, the nominating committee has decided to keep the status quo with the only change being to appoint Ms. Dedden to the MOMS Committee replacing Mayor Isaacs.

Ms. Dedden made a motion to accept the recommendations of the Nominating Committee and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

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Reports

Finance

The Finance Committee will meet on January 21, 2021 at 5:00 p.m. and the public is welcome.

Public Works Report

Public Works will meet on January 4, 2021 at 6:00 p.m.

Special Committee Report

Mr. Colvin stated there was a special Council Meeting this evening at 6:00 p.m. on the recommendation of the Personnel Committee. This meeting went into executive session to discuss the employment of public employees to go over the yearly reviews of the Village Manager and Finance Director.

Village Manager Report

- The repair of the storm line at Harvest Baptist Church by Fed Excavating has been completed along with restoration. The new pipe is already flowing well and hope this will help drainage issues along Main Street.

- Requesting that Public Works add reviewing the Emergency Water Agreement with Warren County to the agenda for the next meeting.
- EPanel is continuing to work on the water distribution station. The roof is almost completed. The water lines within the building have been wrapped with heat tape to ensure they do not freeze.
- Currently looking at applying for the Safe Route to School Grant in conjunction with the school. This would provide funds for sidewalks along school routes like Chapman and Franklin.
- Planning Commission met on December 9th to review the plans for the next phase of the new elementary school project for a Performing Arts building. The Commission approved the plans contingent on the BZA approval of the variance for the height of the new building.
- The BZA met on December 16th to consider a variance for the height. The Historic Preservation Board and the public has requested the façade of the 1915 building be replicated. The BZA approved the variance for the height of the new Performing Arts building. The BZA also approved the variance submitted by the Friend's Museum for setbacks on an addition to the existing garage.
- Bad news on the OPWC PY 35 Phase IV Project which was to replace water lines, service laterals, and repave Third Street from High to Franklin. The rating has come back and the Village was just below the line of accepted bids. There were two more municipalities that had the same number of points but must have rated above the Village. This is the same project that the Township declined to participate in by contributing 5% or \$25,000 (which ever was lower) to replace the fire hydrants which would have given the Village four more points. There is still a chance that the Village could be awarded the grant if another municipality declines then the Village would be next in line. Looking at applying for Small Business Grant that is only offered to Townships and Villages for this project. This application process happens in February.
- The current OPWC PY 34 project is going well. The vault on High Street, water mains, and sewer lines have been installed. SmithCorp will start installing the new service lines this week. The project will continue in the Spring when things warm up with yard restoration and repaving happening then.
- SmithCorp has leveled out the parking lot by the maintenance garage, which is now usable space.
- Leaf pickup will continue as needed as long as weather permits.
- Contacted recently by Jerry Huffman about the possibility of him filling in the corner lot at 42/73. Reaching out to other

agencies on the possible effects this could have on the flood plain.

- Maintenance Department has cleaned out several catch basins around town of debris.

Police Report

- Groups 1-4 for the Waynesville Police policy and procedures have met all the required compliance standards for the State Collaborative. Certificates have been provided for review.
- Public Notice has been posted on Facebook and web site regarding threatening phone scammers calling and impersonating IRS, utility companies, and Social Security.
- Would like to thank Chelley Cramer from Springboro's Mayors Court for filing in as Mayor's Court Clerk while Ashley was out due to illness.
- Logan Greenwood will be starting as the newest full time Waynesville Police Officer on January 3rd.
- Would like to wish everyone a Merry Christmas and a Happy New Year.

Ms. Dedden stated that she attended a Township meeting to represent the Village and ask for their participation in the PY 35 grant by contributing funds to replace fire hydrants along Third Street. The commitment would have been 25K. However, the trustees declined stating they could not commit at the time due to being over budget on the new fire house. Chief Copeland stated this is what is referred to as a multijurisdictional grant and would have given the Village 4 more points.

Mr. Colvin asked if the Village were to secure the Safe Route Grant and sidewalks were installed, who would be responsible for maintenance. Chief Copeland explained that sidewalks are installed within utility easements which gives the Village rights to install the sidewalk but maintenance of the sidewalks would fall upon the property owner once the project is completed.

Financial Director Report

None

Law Report

None

New Business

None

Legislation

First Reading of Ordinances and Resolutions

None

Second Reading of Ordinances and Resolutions

Ordinance No. 2020-062

Authorizing the Mayor to Execute an Amendment to the Employment Agreement with Gary L. Copeland

Mr. Colvin made a motion to amend Ordinance 2020-062 to fill in the blank in section 2 to read \$133,250 and to fill in the blank in section 3 to read \$5,000 and was seconded by Ms. Dedden.

Motion – Colvin
Second – Dedden

Roll Call – 7 yeas

Ms. Dedden made a motion to adopt Ordinance 2020-062 and was seconded by Mr. Blankenship.

Motion – Dedden
Second – Blankenship

Roll Call – 7 yeas

Ordinance No. 2020-063

Authorizing the Village Manager to Execute an Amendment to the Employment Agreement with Kitty Crockett

Mr. Colvin made a motion to amend Ordinance 2020-063 to fill in the blank in section 2 to read \$40,000 and was seconded by Ms. Dedden.

Motion – Colvin
Second – Dedden

Roll Call – 7 yeas

Mr. Colvin stated that both the Village Manager and Finance Director are doing a great job and serve the Village well.

Mrs. Miller made a motion to adopt Ordinance 2020-063 and was seconded by Mr. Blankenship.

Motion – Miller
Second – Blankenship

Roll Call – 7 yeas

Ordinance No. 2020-064

An Ordinance Establishing Certain Positions and Amending the Base Pay Rates and Ranges of Village of Waynesville Employees and Declaring an Emergency

Mrs. Miller made a motion to adopt Ordinance 2020-064 as an emergency and was seconded by Mr. Blankenship.

Motion – Miller
Second – Blankenship

Roll Call – 7 yeas

Resolution No. 2020 – 065

A Resolution Adopting Temporary Appropriations for the Village of Waynesville for Calendar Year 2021 and Declaring an Emergency

Ms. Dedden made a motion to adopt Resolution 2020-065 as an emergency and was seconded by Mrs. Miller.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2020-066

Authorizing the Transfer of \$500,000.00 from the Water Fund (5101) to the Water Capital Fund (5701) as Part of the Permanent 2021 Appropriations

Mr. Blankenship made a motion to adopt Ordinance 2020-066 and was seconded by Mr. Colvin.

Motion – Blankenship
Second – Colvin

Roll Call – 7 yeas

Executive Session

None

All were in favor to adjourn at 7:41 p.m.

Date: _____

Jamie Morley, Clerk of Council

Finance Director Report

January 4th 2021

Kitty Crockett

- I will be working on month end, quarter end and year end the next 3 to 4 weeks. I hope to have W2's completed by the 3rd week.
- Once year end has been completed I will review all the funds and accounts to make sure we are still on track with our goals. I do watch them closely during the year but at the end of the year we have a clearer picture of what has been spent and received.
- Interest rates dropped but hopefully the New Year we will see things getting back to normal.
- Happy New Year!

Thank You,

Kitty Crockett

Finance Director

Mayor and Council,

I have attached a copy of the emergency water agreement with Warren County for your review. The emergency water agreement will be the main topic at Monday's Public Works meeting. I am on Vacation, so I will not have a Council report, but I will include a hard copy of the water agreement in you council packet. Please review the recommendations provided by Chris Brausch of Warren County Water, he advised that these are the only terms he believes the County Commissioners will agree to. I would like to get this issue resolved because it has a large impact on our Fairy Road Water Tower restoration project. Please participate in the Public Works Zoom meeting on January 4th.

In addition, I was advised on Wednesday (12/30 /20) of a new business ribbon cutting on January 4th at 1pm. The business name is Thrive Investment Firm located at 241 S. Main Street for anyone available to attend.

Thank you,

Chief Copeland

EMERGENCY TEMPORARY WATER PURCHASE AGREEMENT

This Emergency Temporary Water Purchase Agreement (the Agreement) is entered into on the dates stated below, for the purchase of water to meet emergencies, by and between Warren County Board of County Commissioners, 406 Justice Drive, Lebanon, Ohio 45036 ("County") and the Village of Waynesville, 1400 Lytle Road, Waynesville, Ohio 45068 ("Village"), an incorporated village whose boundaries are located entirely within Warren County, Ohio.

WHEREAS, the County's Water and Sewer Department is a regional water supplier capable of supplying surplus water to surrounding communities and jurisdictions; and

WHEREAS, the Village owns, operates, and maintains a waterworks system, and is capable of supplying limited quantities of surplus water to the County through an existing interconnection; and

WHEREAS, the County pursuant to Ohio Rev. Code §§ 307.15 and 6103.02 and 6103.21 et seq. has the authority to sell surplus water to the Village; and the Village pursuant to Ohio Rev. Code § 715.08 et seq. and the provisions of its ordinances, codes, or charter has the power to sell water to the County.

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and agreements contained herein, the County and Village, in a cooperative effort to provide each other with a temporary source of domestic water to meet emergencies, hereby agree as follows:

Section 1 - Definition of Terms.

"Buyer": Either the County or the Village when needing to purchase water from the other entity.

"Seller": Either the County or the Village when requested by the other to sell water.

"Water": Potable, safe water, treated with conditioning actions as normally supplied by the Seller to its Customers.

"Customers": Residents, corporations, and other purchasers of the buyer's government district.

"Emergency" (with respect to buying/selling water): The temporary inability of the Buyer to supply its current billable customers with safe, potable water, thus causing an immediate threat to life, health, or property of the customers. Examples of "Emergency" include but are not limited to main breaks, flooding, natural disaster, sabotage, source water contamination, electrical failure, and unforeseen or planned equipment maintenance.

"Commodity Rate": The lowest cost per 1000 gallons of water that the government entity (County or Village) charges its residential customers within its jurisdiction limits. Commodity

rate as applied to the Village shall be the rate it charges customers inside the Village Corporate limits. For example, as of 3/1/2019, the County has a commodity rate of \$4.18/1000 gallons of water as identified in the County's Water and Sewer Department 2019 Rules and Regulations. The Village as of 3/1/2019 has a commodity rate of \$3.49/1000 gallons of water as listed in the Village's Schedule of Fees.

Commented [b1]: References are outdated

Section 2 - Purpose of the Agreement.

In the event of an emergency, the Buyer shall buy water from the Seller subject to the capacity of the Seller, as determined in the sole discretion of the ~~seller~~Seller, to provide the water requested and as provided for in this Agreement.

This Agreement is limited to the purchase and sale of water for temporary emergency purposes only, for a period of time not to exceed 45 consecutive days. The parties may enter into separate agreements dealing with the purchase and sale of water between Warren County and Waynesville, for other purposes, but such agreements shall not affect this Agreement.

Section 3 - Notification.

Whenever possible, the Buyer shall inform the Seller 24 hours prior to water usage, allowing the Seller to make necessary system changes to supply the requested water. If prior notification is not possible the Buyer shall inform the Seller immediately upon water usage, through phone calls, voice messages, email, electronic texts, or other reliable communication means.

Section 4 - Water Supply Period.

In no event, without the written consent of the Seller, shall this agreement require providing temporary emergency water to the Buyer to meet an emergency for a longer period than 45 days.

Section 5 - Interconnections.

Water shall be measured and/or estimated through interconnections at the following location(s):

- 1) Buyer: Village; Seller: County. At a meter vault located near 4095 Lytle Road. [the water meter is located in a vault chamber on the south side of the road and the Village owned valve is always off until the County is notified by the Village of the intended use.] Either party shall have the right to test the accuracy of the relevant meter, at its own cost, upon written notification to the other party. The meter shall be repaired or replaced by Warren County should the meter test inaccurate by more than 10%.
- 2) Buyer: Village; Seller: County. At a meter vault located near 3050 St. Rt. 73. [the

water meter is located in a vault chamber on the north side of the road and the Village owned valve is always off until the County is notified by the Village of the intended use.] Either party shall have the right to test the accuracy of the relevant meter, at its own cost, upon written notification to the other party. The meter shall be repaired or replaced by Warren County should the meter test inaccurate by more than 10%.

- 3) Buyer: County; Seller: Village. At a meter vault located near the intersection of St. Rt. 42 and Corwin Road and the County owned valve is always off until the Village is notified of the intended use. Either party shall have the right to test the accuracy of the compound (high and low flow) meters, at its own cost, upon written notification to the other party. The meter shall be repaired or replaced by the Village of Waynesville should the meter test inaccurate by more than 10%.

Additional interconnections may be created during the term of this Agreement. To be included for use for emergency water, additional interconnections must be identified and described through modifications to this Agreement (see Section 13).

Each party, throughout the term of this Agreement, shall allow unrestricted access to the meters and meter pits for the purpose of monitoring and operation of the equipment. For safety purposes, the large meter vaults shall be kept closed with access obtained using a hatch key. Each entity shall be responsible for the use of appropriate safety measures including, but not limited to, confined space entry and traffic control.

Section 6 - Compensation.

The Buyer shall compensate the Seller for emergency water supplied by the Seller at **90% of the Buyer's** lowest commodity rate of either party in effect at the start of the Emergency.

The Seller shall invoice the Buyer and the Buyer shall provide payment within thirty calendar days in accordance with the rates set forth above.

During any conditions that qualify as an Emergency under this Agreement, Village of Waynesville Ordinance No. 2018-052 related to Public Water Supplier System Capacity Charges and Usage Fees shall be deemed to be waived and of no application.

The compensation described above shall be the only compensation due and payable under this agreement. Neither party shall be responsible for payment of any flat fees, including, but not limited to repair/replacement fees, capital improvement fees, or billing fees.

Section 7 – Frequency of Occurrence and Compensation Rate.

Each emergency starts a new 45-day period under this Agreement. Water service by the Buyer shall not be reestablished for a short period for the purpose of establishing multiple emergencies or extending the purchase of water beyond the 45 day term.

Section 8 - Water Quality.

The Seller shall provide the Buyer with water of a quality satisfactory to the Ohio Environmental Protection Agency. The Seller shall have no responsibility for the quality of water once it passes through the interconnection defined in Section 5 of this Agreement and into the Buyer's distribution system. Each entity shall make their annual consumer confidence report information available to fulfill Ohio EPA customer reporting requirements.

The Buyer holds harmless the Seller for any damage to the Buyers water distribution system and their respective customer private water systems associated with the use of the purchased water. The Buyer shall perform all necessary and appropriate corrosion control studies and shall implement all needed corrosion control measures to provide safe water for their customers.-

Commented [b2]: Delete this sentence if the Village or County cannot release liability.

Section 9 - Agreement Term.

The term of this Agreement shall be for a period of ten (10) years from the later date of signature executed by the parties for this Agreement. Either party has the right to terminate this Agreement by giving written notice to the other party one year in advance of termination.

Section 10 – Existing Waterworks.

The Village and County shall continue to own, operate, and maintain their independent and separate waterworks, service their respective water customers, and extend and/or alter their respective waterlines and services within their water service areas. Nothing in this Agreement shall be construed to alter or expand the service area or jurisdiction of any party to this agreement. Nor shall either party be required to violate the terms of any agreements relating to its respective service area or jurisdiction.

Section 11 – Commodity Water Rates.

Both the Village and the County shall have the sole right to set commodity rates for their respective water customers.

Section 12 – Previous Agreements.

There are no other agreements regarding the purchase or sale of commodity water between these parties_.

Section 13 – Future Modifications.

This Agreement may be modified or amended only by separate written instrument duly authorized and executed by both the Village and the County.

Section 14 – Successors and Assigns.

This Agreement shall be binding on the successors and assigns of the parties. Neither party may assign or otherwise transfer its rights and obligations in this Agreement without the written consent of the other party.

Section 15 – Controlling Law and Venue.

This Agreement shall be construed under the laws of the State of Ohio. The parties irrevocably consent to the exclusive venue for any disputes or controversies arising out of or relating in any way to this Agreement or the performance thereunder being in the Warren County, Ohio Court of Common Pleas (unless both parties mutually agree in writing to alternative dispute resolution), and waive any right to bring or remove such matters in or to any other state or federal court.

Section 16 – Validity.

A determination that any part of this Agreement is invalid shall not invalidate or impair the force or effect of any other part hereof, except to the extent that such part is wholly dependent for its operation upon the part declared invalid.

Section 17 – Execution.

VILLAGE OF WAYNESVILLE

IN EXECUTION WHEREOF, the Council of the Village of Waynesville has authorized this Agreement to be executed on the date stated below by its Village Manager, pursuant to Ordinance No. _____ dated _____, 2019.

VILLAGE OF WAYNESVILLE

SIGNATURE: _____

NAME: Gary Copeland TITLE: Village Manager

DATE: _____

Approved as to form: VILLAGE LAW DIRECTOR

Jeffrey D. Forbes

WARREN COUNTY

IN EXECUTION WHEREOF, the WARREN COUNTY BOARD OF COUNTY COMMISSIONERS has caused this Agreement to be executed by _____, its _____, on the date stated below, pursuant to Resolution No. _____ dated _____, 2019.

**WARREN COUNTY
BOARD OF COUNTY
COMMISSIONERS**

SIGNATURE: _____

NAME: _____
TITLE: _____
DATE: _____

Approved as to form by:
DAVID P. FORNSELL
PROSECUTING ATTORNEY WARREN COUNTY, OHIO

Asst. Prosecutor

PUBLIC WORKS COMMITTEE MEETING –

December 7, 2020 –

MEMBERS PRESENT: Zachary Gallagher, Troy Lauffer, Chris Colvin

GUESTS PRESENT: Connie Miller, Brian Blankenship, Joette Dedden

STAFF PRESENT: Chief Copeland, Jamie Morley

1. Meeting called to order at 6:03 PM by Mr. Gallagher.
2. Quorum was achieved – Three members were present.
3. Mr. Colvin made a motion to approve minutes of the October 5, 2020 meeting as written and was seconded by Mr. Lauffer.

3 Yeas

4. Chief Copeland went over several ongoing and completed projects throughout the Village.
 - a. Fed Excavating started the replacement of the collapsed 42" storm drainpipe at Harvest Baptist Church. Found that the 42" pipe went into a 24" pipe. They dug this up and replaced with a new line that was just 42", installed the headwall with rip rap rock, and included a manhole with cover to allow maintenance access. Fed Excavating still has restoration for completion of the project.
 - b. Spoke with Charlie from Epanel. The trusses and gables were delivered today, the construction of the roof should be completed by Wednesday. Hoping to have the building enclosed enough to ensure the pipes within the building do not freeze up. The station should be operational by the end of the month. Milling of the parking lot and installation of another drain will need to be done in the spring.
 - c. Working with Shawn Dixon and Joel Whitman to update the Village Webpage.
 - d. Leaf truck has been delivered and the Maintenance Department has been picking up leaves throughout the Village. Want to thank Brian Corn and Jim Walker for coming in on a holiday weekend to pick up leaves before it snowed.
 - e. Spoke with Jay from SmithCorp and Phase III is moving along. The vault for the PRV outside Quaker Heights is completed and laterals should be started this week for service lines. The project should be completed by the end of the month with repaving and restoration to be done in the Spring when things warm up and the asphalt companies open back up.
 - f. Hydrant flushing has been completed.
 - g. The new generator moved from the wellfield to Covey is up and running and perfectly sized to run all three pumps if necessary.
 - h. Speaking with Chris Brausch from Warren County Water and Sewer about getting the emergency water agreement signed. The Village will either need to go on emergency water while Ferry Tower is under maintenance or rent a standby tank. At the current

rate, buying water from Warren County would be very expensive without an agreement in place. Renting the tank could possibly save the Village 20 – 30K.

- i. Currently working with Wayne Local Schools on the Phase III part of the new elementary school project. This is a fine arts building and will most likely need a variance for the height in order to replicate the 1915 façade as requested by the Historical Preservation Board.
5. Mr. Gallagher asked how long the Maintenance Department would be doing leaf pick up and Chief Copeland stated they would continue until weather no longer permits. Mr. Gallagher also asked if Chief Copeland to inform the residents that SmithCorp would be returning in the spring to complete the project with repaving and restoration of yards. It was suggested that something be put on the web site.
 6. Mr. Colvin asked if the Village should look at purchasing vehicles in the future from a different vendor. Chief Copeland stated that the truck was in stock. It was not Lebanon Ford that held up delivery of the leaf truck but the company that constructed the leaf box for the truck. He also stated that the old leaf truck has been surplused and the plan is to put it on Gov Deals.
 7. Mr. Colvin asked if by replacing the 42" pipe that flowed into a 24" pipe with only 42" pipe, would that help the flooding issues at Pat's Gas. Chief Copeland said that it would definitely help with drainage. He stated that there was already a good flow and it was not even raining. Furthermore, the manhole will enable staff to maintain the line and keep it free of debris.
 8. Mr. Colvin asked if Council could do a review of the equipment to ensure staff is maintaining the new equipment and facility. He also suggested that there be a once-a-year review. Chief Copeland stated that staff keeps maintenance logs of all the equipment. He also suggested that the tour occur at the end of the winter to ensure all equipment has been cleaned of salt.
 9. Mr. Colvin made a motion to adjourn and was seconded by Mr. Lauffer. All were in favor, the meeting adjourned at 6:42 PM

Jamie Morley
Clerk to Council